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**ICU - Knowledge triangle, Innovation, Reinforcing of Education, Research, E-Health
 and Medical Links**
 609506-EPP-1-2019-1-SE-EPPKA2-CBHE-JP
Minutes of the meeting
Zoom meeting, 16 April 2020 15.00 – 16.45

Attendances

Work package (WP) leader Participants:

1. Prof. Mosad Zineldin (LNU, Sweden)
2. Phd. Cand. Valentina Vasicheva (LNU, Sweden)
3. Prof. Bassem Kaissi (MUBS, Lebanon)
4. Prof. Safaa El Meneza (AZHU) - Egypt)
5. Prof. Sobhi Abou Chahine (BAU)-Lebanon
6. Dr. Rami Abbas (BAU)-Lebanon
7. Prof. Guido Amoretti (Genoa University)-Italy
8. Ph.D. cand. Melita Sogomonjan (Taltech, Estonia)
9. Taysir Soliman (ASU- Egypt)

WP no. (1, 3,4, 5,6,7,9)

- 9 Management
- 9 Management
- 5 Capacity Building
- 6 Dissemination
- 1 e.Health Center
- 1 e.Health Center
- 3 Diploma/Master and
other course Modules
- 4 In-service training
- 7 Sustainability

Progress reports of each work package leader

Introduction

- Work package leader was invited to present and discuss the progress of the project activities, challenges based on the new COVID-19 epidemic crisis
- Professor Zineldin (WP 9) welcomed the work package leaders

1. *COVID-19 and ICU-RERE*

- 1.1 Dr. Sobhi informed about the situation in Lebanon in regards with COvid-19. The universities are limited in their activities and many of the tasks cannot be performed. There are also problems with facilities, such as absence of electricity, which influences the distant communication as well.
- 1.2 During the whole meeting all partners expressed the complains about difficulties of working during COVID-19 crises.
- 1.3 Some of the WP leaders suggested to make revision of the original project activities to add the new COVID-19 as a new factor in the ICU_RERE project. Professor Zineldin stressed on the fact that the COVID-19 crises is an evidence based that e.health is a critical element and tool for WHO and world wide NHO (national health organizations) of the prevention and even information dissemination regarding instructions and guides, Thus, It is important to focus on the core project objectives, so dissemination must focus on e-health and COVID-19 as integrated element instead of dealing with COVID-19 as a secondary objective. Its an e-health implementation concrete example.



1.4 After the quarantine, the partners will return to planned activities. Visits at EU partners will be organized. The location and country of meetings will have to be decided later depending on the situation with the virus.

Work packages issues:

2. *WP1 UE centers of innovative e-health (CeHI)*

- 2.1 It is suggested that MUBS (Dr. Bassem) will be the national coordinator for the WP1 (establishment of University- healthcare enterprises eHealth centers) in Lebanon. There will be another National coordinator in Egypt for this the same WP1.
- 2.2 Starting from July 2020 Dr. Essam Elkordy (contact person at Alexandria University) will be asked to be the Egyptian national coordinator for WP1 as he is now president of Alexandria university (currently busy with other urgent issues. Prof. Zineldin will contact other Egyptian partner universities and then suggest the relevant one.
- 2.3 Both coordinators will report to Dr. Sobhi who in turn report to the leader of the WP1 as well as to the steering committee.
- 2.4 It is very important that WP1 starts with first investigation about the needs and availabilities at each university. Dr. Mosad Zineldin, suggested that we should as soon as possible first (and before the intensive survey) send a very simple question (as simple form of bench marking) to all partner institutions about what e.health activities exist in their institution or their knowledge if such activities exist in any healthcare setting. Based on that simple question one can design the survey questionnaire, interviews and focus groups, etc
- 2.5 Dr. Taysir Soliman mentioned that they are looking forward to opening the centres and now it is extremely important to develop e-health sphere, which will be actual after COVID-19 virus crisis.

3. *WP3 e.health and e.medical Modules*

- 3.1 Dr. Zineldin (Leader of WP9 Management) informed that Prof. Guido Amoretti sent a document with an action plan for the work package. The starting point for the package is May 2020 according to the original workplan in the application. But because of the COVID-crisis in, among others, Italy the work with this wp3 is postponed.
- 3.2 More details about the package will be discussed later based on the situation of COVID-19 and its restrictions.
- 3.3 Dr. Mosad Zineldin proposed that courses about Health care technology will be included in the study program and in-service training programs.
- 3.4 Dr. Bassem suggested that all universities have to look into the procedures of approval of the programmes and diploma courses.



4. WP4 UE In-service Training

- 4.1 Melita (TelTech) wondered about general outline of the project regarding in service training. Dr Mosad and Dr. Soubhi explained that that the trainings for both health professionals and the university teaching staff of faculties of medicine, related health sciences, medical inofmratics and technology, etc.
- 4.2 As it is university- enterprise collaboration, so the trainings must promote the tighter work between academic and non-academic sector.
- 4.3 The developed courses are based on triangle knowledge and experience from all partners and getting the knowledge of EU partners.
- 4.4 After the identification of the needs by beneficiary partners EU expert partners will work with preparation of the modules. LB and EG partners will attend the trainings provided be EU partners and then implement the received know-how and knowledge at their universities.
- 4.5 Taltech has a master programme 'Healthcare technology' so they will add some to the topics of this master to the in-service traing curricula.
- 4.6 Melita will send the programme description to the project leader for inspiration and distriution to all other partners via e.mail or the porjct website. www.icurere.com
- 4.7 Dr, Mosad Zineldin proposed that courses about Health care technology will be included in the study program and in-service training programs.

5. WP5. The Capacity building.

- 5.1 Dr. Zineldin explained that according to the work package plan of activities, there is a possibility for providing English courses for a limited number of the potential trainers of the partner universities university staff.
- 5.2 The capacity building for study modules developers and lectures will start according to the work plan by the end of 2020.
- 5.3 Leader of WP5 will prepare the action plan when he review the project application.

6. WP6. Dissemination.

- 6.1 Prof. Mosad Zineldin, informed others that Dr. Safaa did a really god job, sent suggestion for the blog, improvements for the website. She needs the name of diploma, certificate, title of the courses and programs.
- 6.2 Dr. Zineldin urged all partners to read the blog publishing on the project website and also contribute with their own blogs.
- 6.3 The project website is created. Dr. Bassem suggested some changes for the website: to correct the language mistakes, to improve the mobile version, improve the structure, activate link to social media. Its explained that although the website is published its still in progress and some parts are under construction. It will be continues improvements during the entire life spam of the project. On the other hand the majority of the partners expressed their appreciation of the website which so far is including everything needed.
- 6.4 The work with connection the website to social media and the establishment of a mobile version of the website are ongoing.



- 6.5 Even though the work for WP3 start later, the partners are asked to start working on the titles and information about the diplomas. The materials are needed for the approval by university council.
- 6.6 The idea of dr. Safaa was supported regarding sending additional information to parents and additional options for mobile application (app). Dr. Zineldin asked her to assign the co-leaders to deal with the application. All participants agreed.
- 6.7 Dr. Taysir spook about multimedia laboratory which can be used by for dissemination WP in coordination with the project leader and the website team.

7. WP 7. Sustainability.

- 7.1 Dr. Taysir sent here draft of sustainability action plan to the Dr. Zienldin, hea month ago for his review and comments. Dr. Zineldin forwarderded it to all other partners to get their comments.
- 7.2 A revised version has been re.sent to dr. Zinedlin by beginning of April. Dr. Zineldin reviewed and revised it.
- 7.3 Dr. Taysir is working for the final version of the sustainability action plan.

8. WP 9. Management.

- 8.1 Valentina Vasicheva (WP9) provided feed back and clarification about some administrative and financial procedures as follow:
 - 8.1.1 BAU wants to receive travel costs to university accounts. In case of any changes, BAU will inform the financial manager.
 - 8.1.2 BAU asked about the purchasing of the equipment and Dr. Zineldin explained that there should be purchasing agreements between equipment providers and universities will be signed and LNU will be mentioned as a payer.
 - 8.1.3 Dr. Mosad will send the list of equipment to partners as it was suggested in the project application. Then the list can be discussed.
- 8.2 MUBS and dr.Safaa doubts if they received the partnership agreement and Dr. Zineldin promised to check the issue up and send the PA again to them.
- 8.3 Dr. Soubhi was asking about who is going to attend the next visit to EU partner universities. Dr. Zineldin explained that the main pricing is that the number of people attending the meetings are depends on the main objective of the visit and the content of the visit. In short, the visiting staff should be relevant and depend on the subject and objectives of the meeting.
- 8.4 National Erasmus+ project in Lebanon asked for permission to publish a letter about the role of the projects in the time of Covid-19. BAU will prepare a draft letter and send to the leader of wp 9 (management) and wp 6 (dissemination) for review and additions.
- 8.5 All attended partners expressed their satisfaction with the content and the outcomes of the meeting
- 8.6 The next zoom meeting will be held in a month. The date and time will be sent later.